



18TH ANNUAL GENERAL MEETING

To all members of the
AGRICULTURAL & FOOD ENGINEERING TECHNICAL DIVISION, IEM

Notice is hereby given that the 18th Annual General Meeting of the Agricultural & Food Engineering Technical Division, IEM (AFETD) is scheduled on **3 December 2015 (Saturday)** from **11.00 a.m. to 1.00 p.m.**, at **Tan Sri Prof. Chin Fung Kee Auditorium, 3rd Floor, Wisma IEM, Petaling Jaya, Selangor Darul Ehsan.**

AGENDA

1. Opening Address by the Chairman of the Session 2015/2016.
2. Confirmation of Minutes of the 17th Annual General Meeting held on 5th December 2015.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2015/2016.
5. To receive and adopt the Financial Statement for the period ending 31st December 2015.
6. Election of the New Office Bearers for the Session 2016/2017.
7. Address by the Chairman for Session 2016/2017.
8. Any Other Business.

Your presence will contribute to the success of this meeting.

Thank you.

Ir. Yong Hong Liang
Chairman Session 2015/2016,
Agricultural & Food Engineering Technical Division, IEM

BEM APPROVED
CPD/PDP hours: 2
Ref No: IEM16/HQ/486/AGM

(Note: The AGM would be held in conjunction with a Talk starting at 9.00 a.m. at Wisma IEM, Petaling Jaya)

DONATIONS TO IEM NEW BUILDING

Members are urged to consider donating generously towards the IEM Building Fund.
All contributions deeply appreciated.

CPD HOURS CONFIRMATION

Name of Member :
M'Ship No. :
Date :
Signature :